

 ente Nazionale per l'Aviazione Civile	FI B	☐ FI (B)	☐ INITIAL ISSUE
			☐ REVALIDATION
			☐ RENEWAL
			☐ PRIVILEGES EXTENSION
 	INITIAL ISSUE - EXTENSION REVALIDATION - RENEWAL ASSESSMENT of COMPETENCE		
CHECK LIST			
Ref: AMC2 Part BFCL.345FI(B) Reg. 2018/395			

A	APPLICANT DETAILS		
Applicant last name(s)		Licence type	
Applicant first name(s)		Licence number	
Signature		ID card nr.	

FI (B)		FI (B) ASSESSMENT of COMPETENCE		
MANOEUVRES / PROCEDURES		PASS	FAIL	N/A

SECTION 1 - THEORETICAL KNOWLEDGE EXAMINATION				
1	>>> Note 1: Section 1, the oral theoretical knowledge examination part of the assessment of competence, is subdivided into two parts, lecture to other students management and theoretical knowledge oral assessment			

---	Intentionally left blank			
1.1	Lecture to other student(s) management >>> Note 2: test lecture is to be selected from items 1.10 through 1.18			
1.2	Visual presentation	☐	☐	☐
1.3	Technical accuracy	☐	☐	☐
1.4	Clarity of explanation	☐	☐	☐
1.5	Clarity of speech	☐	☐	☐
1.6	Instruction technique	☐	☐	☐
1.7	Correct use of model and aids	☐	☐	☐
1.8	Student participation	☐	☐	☐
1.9	Theoretical knowledge oral assessment			
1.10	Air law	☐	☐	☐
1.11	Human performance and limitations	☐	☐	☐
1.12	Meteorology	☐	☐	☐
1.13	Communication	☐	☐	☐
1.14	Principles of flight	☐	☐	☐
1.15	Operational procedures	☐	☐	☐
1.16	Flight performance and planning	☐	☐	☐
1.17	Aircraft general knowledge, envelope, systems, emergency procedures	☐	☐	☐
1.18	Navigation	☐	☐	☐
Examiner initials				

Applicant name _____



FI (B)		FI (B) ASSESSMENT of COMPETENCE		
MANOEUVRES / PROCEDURES		PASS	FAIL	N / A
1	SECTION 1 - THEORETICAL KNOWLEDGE EXAMINATION (cont.)			
	>>> Note 1: Section 1, the oral theoretical knowledge examination part of the assessment of competence, is subdivided into two parts, lecture to other students management and theoretical knowledge oral assessment			
1.19	Training administration	☐	☐	☐
1.20	BPL student pilot readiness assessment for first solo flight	☐	☐	☐
1.21	Pre-flight briefing to BPL student pilot for first solo flight	☐	☐	☐
1.22	Core instructor competence - performance standard evaluation			
1.23	Resources preparation - Adequate facilities availability - Briefing material preparation - Available tools management - Training planning with respect to training envelope and platform	☐	☐	☐
1.24	Learning climate - Credentials, role models, appropriate behaviour - Roles definition and explanation - Mission objectives identification - Student pilot need perception and support	☐	☐	☐
1.25	Knowledge presentation - Clear communication - Creating and sustaining realism - Training opportunities management	☐	☐	☐
1.26	TEM elements integration TEM links with technical training	☐	☐	☐
1.27	Time management and training objectives achievement Appropriate time allocation	☐	☐	☐
1.28	Learning facilitation - Trainee participation encouragement - Motivating, patient, confident and assertive manner - One to one coaching - Mutual support encouragement	☐	☐	☐
1.29	Trainee performance assessment - Trainee self-assessment against competency standards - Decision assessment - Feed-back clarity - CRM behaviour observation	☐	☐	☐
1.30	Progress review and monitor - Individual outcomes comparison to defined objectives - Individual differences in learning rates identification - Appropriate corrective action application	☐	☐	☐
1.31	Training session evaluation - Feed-back from student pilot eliciting process - Training session processes tracking against competence criteria	☐	☐	☐
		Examiner initials 		



FI (B)		FI (B) ASSESSMENT of COMPETENCE		
MANOEUVRES / PROCEDURES		PASS	FAIL	N / A
1	SECTION 1 - THEORETICAL KNOWLEDGE EXAMINATION (cont.) >>> <i>Note 1: Section 1, the oral theoretical knowledge examination part of the assessment of competence, is for all Instructor and is subdivided into two parts, lecture to other students management and theoretical knowledge oral assessment</i>			
1.32	Outcome report • Accurate report process using only observed actions and events	☐	☐	☐
		Examiner initials 		
2	SECTION 2 - PRE-FLIGHT BRIEFING >>> <i>NOTE 2: Sections 2, 3 and 4 comprise exercises to demonstrate the ability to be an FI(B) (Instructor demonstrating exercises chosen by FE(B) from the flight syllabus of the FI(b) training course), including briefing, flight instruction and debriefing</i>			
2.1	Visual presentation	☐	☐	☐
2.2	Technical accuracy	☐	☐	☐
2.3	Clarity of explanation	☐	☐	☐
2.4	Clarity of speech	☐	☐	☐
2.5	Instructional technique	☐	☐	☐
2.6	Correct use of model and aids	☐	☐	☐
2.7	Student participation	☐	☐	☐
		Examiner initials 		
3	SECTION 3 - FLIGHT EXERCISES >>> <i>NOTE 3: Sections 2, 3 and 4 comprise exercises to demonstrate the ability to be an FI(B) (Instructor demonstrating exercises chosen by FE(B) from the flight syllabus of the FI(b) training course), including briefing, flight instruction and debriefing</i>			
3.1	Exercise demonstration arrangement	☐	☐	☐
3.2	Synchronization of speech with demonstration	☐	☐	☐
3.3	Faults identification and correction	☐	☐	☐
3.4	Smoothness, precision and accuracy in aircraft handling	☐	☐	☐
3.5	Instructional technique	☐	☐	☐
3.6	General airmanship and safety supervision	☐	☐	☐
3.7	Position awareness and proper airspace use	☐	☐	☐
		Examiner initials 		



FI (B)		FI (B) ASSESSMENT of COMPETENCE			
MANOEUVRES / PROCEDURES		PASS	FAIL	N / A	
4	SECTION 4 - POST-FLIGHT DE-BRIEFING				
	>>> NOTE 4: Sections 2, 3 and 4 comprise exercises to demonstrate the ability to be an FI(B) (Instructor demonstrating exercises chosen by FE(B) from the flight syllabus of the FI(b) training course), including briefing, flight instruction and debriefing				
	4.1	Visual presentation	☐	☐	☐
	4.2	Technical accuracy	☐	☐	☐
	4.3	Clarity of explanation	☐	☐	☐
	4.4	Clarity of speech	☐	☐	☐
	4.5	Instructional technique	☐	☐	☐
	4.6	Correct use of model and aids	☐	☐	☐
	4.7	Student participation	☐	☐	☐
Examiner initials 					

B	FLIGHT INSTRUCTOR EXAMINER			
Examiner details	Name		License number	
	Signature		Location and date	

 END 

>>>>> **STANDARDIZATION REFERENCE GUIDE - NOT TO BE REPORTED TO NAA** <<<<<

A1 APPENDIX 1 - GLOSSARY, CROSS-REFERENCE, DETAILED INSTRUCTIONS		
(a)	Aircraft to be used	The assessment shall be performed on the same class of aircraft used for the flight instruction.
(b)	PIC / student role	If an aircraft is used for the test or check, the examiner acts as the PIC, except in circumstances agreed upon by the examiner when another instructor is designated as PIC for the flight. The examiner or another instructor as real crew under instruction, functions as the 'student'.
(c)	Exercises demonstration	The applicant is required to explain the relevant exercises and to demonstrate their conduct to the 'student', where appropriate. Thereafter, the 'student' executes the same manoeuvres The assessment of competence should also include additional demonstration exercises, as decided by the examiner and agreed upon with the applicant before the assessment. These additional exercises should be related to the training requirements for the applicable instructor certificate.
(d)	SOPs, TEM principles and general behaviour	Use of the aeroplane checklists, airmanship, control of the balloon by external visual reference, principles of threat and error management apply in all sections
A2 APPENDIX 2 - FLIGHT TEST TOLERANCE		
Applicants shall demonstrate the ability to:		
(a)	Operate the balloon within its limitations	
(b)	Complete all manoeuvres with smoothness and accuracy	
(c)	Exercise good judgement and airmanship	
(d)	Apply aeronautical knowledge	
(e)	Maintain control of the balloon at all times in such a manner that the successful outcome of a procedure or manoeuvre is never in doubt	

>>>>> **STANDARDIZATION REFERENCE GUIDE - NOT TO BE REPORTED TO NAA** <<<<<

END