

Appendix 9

EMERGENCY EXERCISE CRITIQUE FORM

Name of person performing critique

GENERAL

1. Date and time of emergency
(Day/Month/Year)
.....
(Local time — 24-hour clock)

2. Location of emergency

3. Type of emergency

RESCUE FIRE FIGHTING OPERATIONS

4. Time of emergency notification.....
(Local time — 24-hour clock)

5. a) First agency or individual to arrive at emergency

b) Time of arrival
(Local time — 24-hour clock)

6. a) Arrival time of airport rescue fire fighting service at emergency
(Local time — 24-hour clock)

b) Approximate number of fire personnel at site.....

c) Time and type of first protection action (foam, dry chemical, etc.)
(Local time — 24-hour clock)

.....
(Type)

7. a) Time first casualty evacuated from aircraft
.....
(Local time — 24-hour clock)

b) How evacuated
.....
.....

c) Number of casualties evacuated from inside aircraft.....

d) Time last casualty evacuated from aircraft
(Local time — 24-hour clock)

Comments:.....
.....
.....
.....

8. a) Number of injured.....

b) Number of non-injured.....

c) Number of dead

9. a) Time first casualty transported to triage area
(Local time — 24-hour clock)

b) Time last casualty transported to triage area
(Local time — 24-hour clock)

10. a) Name of other services participating in first aid
.....
.....

b) Who was in charge of these services?
.....

c) How many persons involved?

11. a) Name of other organizations participating in rescue operations
.....
.....
.....

b) Number of persons involved.....

12. Was the moulage realistic? YES NO

SECURITY

13. a) Time of emergency notification to police/security.....
(Local time — 24-hour clock)

b) Who was first police/security officer to arrive at emergency site?
.....
.....

c) Time of arrival
(Local time — 24-hour clock)

14. a) Number of persons involved.....

b) Did command of security at emergency site change at any time? YES NO
If so, give sequence of command change and agency represented
.....
.....
.....
.....

15. Was the traffic satisfactorily controlled? YES NO

16. Was there any provision for the security of personal effects? YES NO

17. Any special problems at accident site with security (spectators, etc.)?
.....

18. a) Who was first medical official to arrive at emergency site?
.....

b) Time of notification
(Local time — 24-hour clock)

c) How notified?

d) By whom?

e) Arrival time at emergency site
(Local time — 24-hour clock)

- 19. a) Who was the medical co-ordinator in charge of medical care and evacuation of casualties?
.....
.....
- b) Time of notification
(Local time — 24-hour clock)
- c) How notified?
- d) By whom?
- e) Arrival time at emergency site
(Local time — 24-hour clock)
- 20. a) Number of physicians responding
- b) Number of nursing personnel responding
- 21. a) Was a triage area designated at emergency site? YES NO
- b) Was the triage area located to expedite the flow of casualties?
- c) Were the casualties properly classified and tagged?
- 22. How were medical and first aid personnel identified?
.....
.....
.....
- 23. a) What time were international relief agencies (Red Cross, etc.) notified?
(Local time — 24-hour clock)
- b) How notified?
- c) By whom?
- d) Arrival time
(Local time — 24-hour clock)
- e) Which agencies were participating?
.....
.....
.....

.....
f) Number of personnel participating

AMBULANCES

24. a) Time of notification to ambulances
.....
(Local time — 24-hour clock)

b) How notified?

c) By whom?

d) Name of ambulance company.....
.....

e) Time of arrival at accident site of first ambulance
.....
(Local time — 24-hour clock)

25. a) How many casualties did ambulance handle?
.....

b) Time of departure
(Local time — 24-hour clock)

c) Hospital

d) Arrival time at hospital.....
(Local time — 24-hour clock)

26. a) Was ingress or egress to accident site a problem? YES NO
If yes, explain:
.....
.....

b) Were there any special problems driving from accident site to hospital? YES NO
If yes, explain:
.....
.....

.....

HOSPITALS

27. Number of physicians responding

28. Number of nursing personnel responding

29. Number of other hospital personnel responding.....

30. Number of casualties received

31. Kind of casualties received.....

.....
.....
.....

32. a) Time first alert was received.....
(Local time — 24-hour clock)

b) Time disaster message authenticated.....
(Local time — 24-hour clock)

e) Time last casualties arrived.....
(Local time — 24-hour clock)

LEADERSHIP

33. Did leadership by on-scene commander cause people to take effective action? YES NO

34. Were there any problems in the co-ordination of medical, fire, police or other services? YES NO

If yes, explain:

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.....

35. Was the general spirit of the participants conducive to the success of the exercise? YES NO

36. Who demonstrated leadership?.....

.....

.....

.....

PUBLIC INFORMATION

37. a) Time of notification to airport public information officer
(Local time — 24-hour clock)

b) How notified?

c) Arrival time
(Local time — 24-hour clock)

38. a) Who was the Public Relations Officer?
.....

b) From what organization?
.....

39. What special problems were indicated?
.....
.....
.....
.....

COMMUNICATIONS AND CONTROL

- | | | |
|--|-----|----|
| 40. Did the Command Post perform effectively? | YES | NO |
| 41. Did the emergency operations centre perform effectively? | YES | NO |
| 42. Was the personnel call system effective? | YES | NO |
| 43. Was the physician call system effective? | YES | NO |
| 44. Was the emergency message accurately received? | YES | NO |
| 45. Were communications with the hospitals effective? | YES | NO |
| 46. Were there any problems with internal communications? | YES | NO |

If yes, explain:
.....

47. What kinds of communications systems were used?

- a) two-way radio
- b) telephone
- c) walkie-talkie
- d) messenger
- e) other (Specify:)

NARRATIVE

Make any comments that may be helpful in evaluating this exercise.

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